

*Certificate Program | Two-Day Program*



ESSENTIALS OF

# HUMAN RESOURCE MANAGEMENT

*13 hours of HRCI credit pending*

**AUGUST 11 & 12, 2010**

8:30 A.M.–5:00 P.M.

Bridgewater College, Bridgewater, Va



# Are you interested in strengthening your employee management skills?



If so, the Shenandoah Valley SHRM (SVSHRM) Chapter cordially invites you to take a break from your busy schedule to engage in what promises to be a productive and informative two days! **Knowing the essentials of HR will make you a better manager and help advance your career.**

**REGISTRATION FEE** (includes EHRM "2010 edition" material):

Register by July 1: \$395 | After July 1: \$425

*Similar programs cost between \$500–\$1,000*

**REGISTRATION DEADLINE: JULY 23, 2010**

***Space is limited. Register early!*** ▶ ▶ ▶

## **TOPICS COVERED:**

Human Resource Management; Employment Law; Recruitment & Selection; Compensation and Benefits; Employee Development; Performance Management

## **WHO SHOULD ATTEND?**

Small business owners; Managers & Supervisors; entry-level HR staff, Employees with some HR responsibilities; Individuals looking to make a career change



[www.shrm.org](http://www.shrm.org)

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HUMAN RESOURCE MANAGEMENT  
August 11 & 12, 2010 | 8:30 a.m.–5:00 p.m.

**REGISTRATION FORM**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_

Business Telephone No. \_\_\_\_\_

Fax No. \_\_\_\_\_

Do you require a reasonable accommodation, due to disability, in order for you to attend this program?

yes     no

If yes, describe accommodation requested or special diet needed

\_\_\_\_\_  
\_\_\_\_\_

**AMOUNT OF PAYMENT:**

\$395 (by July 1)

\$425 (after July 1)

*Make check payable to SVSHRM.*

**MAIL REGISTRATION AND PAYMENT TO:**

SVSHRM  
P.O. Box 1892  
Harrisonburg, VA 22801

**FOR MORE INFORMATION CONTACT:**

Carolyn Fowler | cfowler1@cstone.net | Ph. 434-975-5415

CUT ALONG DASHED LINE AND RETURN FORM WITH YOUR PAYMENT BY JULY 23

AFFILIATE OF  
**SHRM**<sup>®</sup>  
SOCIETY FOR HUMAN  
RESOURCE MANAGEMENT